BACK TO SCHOOL REPORT

Presentation to the Board of Education

April 11, 2023

AGENDA

- ❑ Academics
- ❑ Finance
- ❑ Human Resources
- ❑ Office of Institutional Advancement
- ❑ Operations
- ❑ Student Support Services
- ❑ Technology

Academics

1. Interim Learning Associates (ILA) Learning and Teaching Academy

- *June 2023*

2. Curriculum & Instruction (C & I) Critical Content Reviews

- *June 2023*

3. School Leaders Data Literacy – Research for Better Teaching (RBT)

- *Cohort 3 | June 15, 22, 23, 2023*
- *Cohort 4 | June 16, 20, 21, 2023*

4. School Leadership Institute (SLI)

- *July 17-20, 2023 | Academics*
- *July 24-27, 2023 | Operations & Logistics*

5. New Teacher Orientation

- *August 2023*

6. Districtwide Professional Development Cohorts

- *School-Based PD | August 7-10, 2023*
- *Learning Network PD | August 14, 2023*
- *Central Office Led PD | August 15-17, 2023*
- *Academic Instructional Coaches | August 11 & 18, 2023*

FINANCE FY2024

❑GOB, Prop S, & Debt Budgets available July 1

❑ESSER, Title, & Food Service Budgets available July 14

❑Carry-over Grant Budgets available September 15

HUMAN RESOURCES

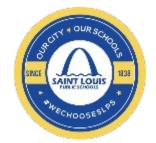School Year 2023-2024 Preparation

- Finance will authorize positions in April 2023 to allow staffing team to begin appointing new staff in SAP as soon as possible.

- The Staffing Team will begin training/bootcamp to acclimate new HR personnel to the work and to create consistency in execution of processes.

- Beginning March 2023, onboarding deadlines have been implemented for new hires to complete their paperwork and tasks to create a more efficient entry process.

- New hire newsletters will be created and distributed beginning in May to keep new hires excited about joining the SLPS family through the summer months (retention effort).

- New hire events will be created to cultivate shared vision and mission (time and dates TBD)

- Processing of internal changes (promotions, transfers, and separations) will be ongoing.

- Staff compliance training and professional develop (Principals, Custodians, Safety Officer, New Hires, and new hires) June through August

OFFICE OF INSTITUTIONAL ADVANCEMENT (OIA)

- **New School Calendar debuted this week!**
- **How to Enroll at SLPS** – Pre-K, Camp SLPS, Gifted, Neighborhood, Magnet, English Language Learners and Students in Transition
- **Student Recruitment and Placement** – Choosing your SLPS school
  - Summer events, recruitment opportunities and activities
- **Volunteer Appreciation Week at SLPS** – April 17 – 21
  - Applications in parent packet over the summer for each student.
  - Open House events over the summer: applications, training, and school site orientation
    - Dates: June 9th, June 22nd, July 6th, July 28th, August 18th, August 31st
- **Back-to-School Fair/Fest/Expo**
  - Promotional/educational materials (students and parents) – Magnets, desk mats, etc.
  - Support Back-to-School programs in ELL and SIT
  - Partner Fair – April 27

OPERATIONS

TRANSPORTATION

- **May 1 – 3: Council of Great City School Review**
- **July 24-28: Driver orientation**
- **August 7 – 16: Test run of routes**

FOOD SERVICE

- **July 1: Food Service Management Company**
- **August 7 – 11: Back to School Training**

REAL ESTATE

- **Proposal to address closed buildings**

FACILITIES
May 29 - August 18
- **Summer readiness**
- **Capital projects (water bottle filling stations, exterior door replacement, HVAC upgrades)**
- **Furniture removal/replacement**
- **PPE distribution**
- **Hiring fairs**

SAFETY & SECURITY
May 29 - August 18
- **Upgrading security systems (i.e. cameras, metal detectors, etc.)**
- **Review emergency plans**
- **Assessing security equipment**
- **Assessing visitor management system**
- **Professional development/Training**

STUDENT SUPPORT SERVICES

❑ Staffing

   ❑ Family and Community Specialists- 11 Vacancies

   ❑ Nurses- 3 Vacancies

   ❑ Social Workers- 3 Vacancies

   ❑ Clinical Consultants-2 Vacancies

   ❑ Therapists-3 Vacancies

❑ Back to School

   ❑ Vaccinations, Telehealth Education

   ❑ SIT: Enrollment assistance, Basic Needs, Transportation

   ❑ Full Service Schools Work

   ❑ Family and Community Engagement Call Center

   ❑ Student Code of Conduct Book

TECHNOLOGY

iPads & Laptops

- May 18 – 25 (from schools)

Summer Work

- Wipe cases
- Wipe iPads/Laptops
- Add 2023-24 Apps to devices
- Sort by enrolled site
- Prepare for Distribution in August

Sell back

- iPads & Laptops

Purchases

- New laptops for teachers
- New laptops for 9th grade students

Core Upgrade

- Network Room – approved through E-Rate

Upgrades

- BusinessPlus
- Kronos (software & clocks)
- Ricoh Copiers
- RFP preparation for new student information system
- RFP preparation with Finance/HR for ERP system

QUESTIONS?